

# HOW TO APPLY

## (NEW STUDENTS ONLY)

## STEPS IN THE ADMISSION PROCESS:

1. **Phone our office at 305.559.9409** to schedule an appointment with our Director of Admissions Heidi Cepero.
2. Complete the [New Student Application Form](#).
3. Complete the [Enrollment Packet](#) (Select the appropriate grade Packet) you can also send it electronically at [mainoffice@coralpark-christian.org](mailto:mainoffice@coralpark-christian.org) or faxed to 305.559.0237.
4. **Pay the Non-Refundable Application Fee of \$130.00** (Cash, check or credit card is accepted, Fee will be added to any other credit card payments).
5. **Transcripts** from the last 2 years and current **Report Card**.
6. A **State of Florida Health Exam** and **Record of Immunizations**.
7. Copy of **Birth Certificate** or **Passport**.
8. Any Accompanying **Psycho-Educational Testing** or **Evaluations**.
9. **Teacher Recommendation Letter** (Accepted, but not required).
10. Any additional documentation (In most cases you will also be asked to provide copies of evaluations from other programs).
11. After initial meeting the student will be scheduled for a **Diagnostic Testing** to ascertain skill levels in English and Math. This assists the school in placing the student in courses with the appropriate level of academic rigor.
12. **Family Interview** (The Admission Committee will determine if the application meets the criteria for a family interview and contact you).

### Non-Discriminatory Statement

Coral Park Christian Academy does not discriminate on the basis of race, color, national or ethnic origin. CPCA admits students of any race to all rights, privileges, programs, and activities generally accorded or made available to all students.